

# REGISTRATION FORM EXHIBITORS

Thursday 13th June to Sunday 16th June 2019

Exhibitor: \_\_\_\_\_ Company number: \_\_\_\_\_

Contact person: \_\_\_\_\_ Mobile: \_\_\_\_\_

Invoicing address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of exhibitors' products/services and any special contractual conditions:

**AREAS B, C AND D (SEE MAP)**

**1. Stall site with tent (fully rigged tent supplied by Byfesten)**

- |   |                          |
|---|--------------------------|
| A. 1 x 3 x 3 metres w/tent, inc. assembly NOK 12 000 (tick)     | <input type="checkbox"/> |
| B. 2 x 3 x 3 metres w/tent, inc. assembly NOK 19 000 (tick)     | <input type="checkbox"/> |
| C. 3x3 metres street ground with own foodtruck/truck NOK 9 300  | <input type="checkbox"/> |
| D. 3x6 metres street ground with own foodtruck/truck NOK 17 000 | <input type="checkbox"/> |

**AREAS A AND E (SEE MAP)**

**2. Stall site with or without tent (fully rigged)**

- |   |                          |
|---|--------------------------|
| A. 3 x 3 metres street ground NOK 6 200 (tick)  | <input type="checkbox"/> |
| B. 3 x 6 metres street ground NOK 11 200 (tick) | <input type="checkbox"/> |
| C. 3 x 9 metres street ground NOK 16 200 (tick) | <input type="checkbox"/> |
| Rent of tent: 3 x 3 meter NOK 2 500,-           | <input type="checkbox"/> |
| 3 x 6 meter NOK 4 000                           | <input type="checkbox"/> |

- |   |              |           |                          |
|---|--------------|-----------|--------------------------|
| <b>CURRENT:</b> Outlet for light, max.: | 1000 w       | NOK 1 000 | <input type="checkbox"/> |
| Current required, max.:                 | 16A (3600W)  | NOK 1 500 | <input type="checkbox"/> |
| Current required, max.:                 | 32A (12.8kW) | NOK 2 500 | <input type="checkbox"/> |
| Current required, max.:                 | 63A (25.2kW) | NOK 4 500 | <input type="checkbox"/> |

**NB! Exhibitors themselves must ensure they have an extension cord/reel for connection to power cabinet/box, up to 20 metres.**

**TOTAL RENTAL inc. selected power requirement, NOK \_\_\_\_\_** (all prices are ex. VAT)

**Conditions: Invoice for rental of exhibitor space must be paid before it is due for the registration form to be valid.**

Conditions for the rental of exhibitor's space, which are part of this contract, are attached.

Date: \_\_\_\_\_ 2019

For Byfesten: \_\_\_\_\_

For Exhibitor: \_\_\_\_\_

## Conditions for rental of exhibitor space - Byfesten 2019

1. Byfesten manages all public street ground within the central ring road and a few sites outside it in the period during which Byfesten is held. This street ground may be sub-let by Byfesten where income will contribute to holding the event. This contract covers such rental for the period 13<sup>th</sup>-17<sup>th</sup> June 2018. The contract assumes that Byfesten has the necessary approvals from the municipality, public bodies and other parties involved.
2. The exhibitor has **no cause** to use an area greater than that agreed. If the exhibitor – following repeated warnings – does not comply with the usage of the agreed area, Byfesten has cause to expel the exhibitor without compensation or repayment of rental sum paid.
3. On arrival at Byfesten you must register at the Byfest office, where you will receive an exhibitor's pass/access card. Every exhibitor may enter the Byfest area by vehicle in order to unload their goods, and has max. 20 mins from their recorded drive-in time. Vehicles are not allowed in the area outside the agreed time for delivering goods. If the vehicle is used as a stand (integrated) this is considered an exception and must be specifically agreed with Byfesten. There is no justifiable cause for staying overnight in a vehicle within the Byfest area. A dedicated area has been set up for exhibitor parking (see map).
4. Exhibitors themselves must ensure that they obtain all permits such as a licence to serve alcohol (possibly an extended licence to serve alcohol), permits from the food inspectorate, etc. Please note that if alcohol is served the area must be enclosed. The renter is responsible for covering this cost.
5. Exhibitor hereby confirms that the company's obligations regarding the Norwegian Act relating to the prevention of fire, explosion and accidents involving hazardous substances and the fire service, the Norwegian working environment act and the Norwegian internal control regulation have been fulfilled and can be documented to the relevant body.
6. **Sales of knives, sharp items or spray cans are not permitted. Selling pop corn, candy floss or bacon snack is not allowed.** Demonstrations, distributing product samples, using audiovisual equipment, amplifiers and similar must take place without causing nuisance to neighbouring stands and the surrounding area. Any complaints are to be addressed to Byfesten, which has decisive authority.
7. Exhibitor is responsible for cleanliness, waste and sanitary conditions within and around their own area. Byfesten reserves the right to ensure that all waste in and around the area is removed, and possibly to implement disposal at the exhibitor's expense if the exhibitor does not ensure that this takes place. The site must be returned to Byfesten in the condition in which it was rented, free of waste, posters and similar, by 08.00 on Monday at the latest.
8. All stand rental must be paid in advance! Documentation that stand rental has been paid must be produced in order to gain access to stand/tent site during the exhibition period.
9. Sub-letting of the site and splitting stands is not permitted. Posters may not be set up outside the allocated stand area. Product samples and advertising materials may only be distributed from an exhibitor's own stand.
10. No registration will be recorded until the registration form has been completed and confirmed. Registration is then binding and the exhibitor is liable for the total stand rental and registration fee. Byfesten will make the final decision regarding allocation of space. Byfesten is entitled to refuse registration without stating reasons.
11. Byfesten reserves the right to stop registration if the exhibition is booked at an early stage.
12. Owing to value-added tax exhibitors who will be selling directly to consumers undertake to be included on the county tax inspector's tax register. Foreign exhibitors who will be selling items directly to consumers must be registered with the county tax inspector through a Norwegian representative who is liable for tax. Under the applicable rules foreign exhibitors who are not covered by the EEA rules and who will be selling products directly to consumers must have work permits.
13. Technical documents which state the regulations, positioning of stands, order forms and price lists are included with the Byfest map. Two copies of this contract have been issued, one for each of the parties.

*This document has been read and confirmed. Date:* \_\_\_\_\_ *Name:* \_\_\_\_\_

# Områdeinndeling for utstillere

- Område A – Utstillere mellom Kirkegata og Voldgata
- Område B – Utstillere mellom Voldgata og Torvgata
- Område C – Utstillere mellom Torvgata og Nittedalsgata
- Område D – Utstillere mellom Nittedalsgata og Teatergata
- Område E – Utstillere mellom Teatergata og Parkalleen

